

## USA Swimming Operational Risk Committee Minutes

### April 20, 2023 - Virtual Meeting

**Present:** Dan McCarthy, USA Swimming; Nate Chessey, USA Swimming; Mike Seip, Chair; Starre Haney; Lynne Shine; Garret Sims, Athlete; Jack Yetter; Doug Wharam; Marco Greico, Athlete

**Absent:** Branden Burns; Melissa Millerick-May; Davis Shelton, Athlete; Stacy Smith; T.J. Walsh, Athlete; Lindsay Mondick, YMCA; Connie Harvey, American Red Cross; John Wallum, IOA

**Guests:** Mary Jo Swalley; George Geanon

**Call to Order:** Mike Seip, Committee Chairman, called to order the regularly scheduled meeting of the USA Swimming Operational Risk Committee at 12:05 PM EDT on Thursday, April 20, 2023, via Zoom videoconference.

**Conflict of Interest Disclosure:** None

**Agenda:**

### AGENDA

#### CALL TO ORDER

#### ANNOUNCEMENTS

#### APPROVAL OF AGENDA

#### APPROVAL OF MINUTES

#### BUSINESS

1. Welcome
2. NGB updates – Nate
3. Hypoxic Blackout Statement
4. Working Groups Reports
5. LSC Contacts
6. Future Meetings
7. Other

#### Goals/Working Groups for 2023-24

1. Meet Marshal Program Development
2. Water Temperature
3. Communications
4. Racing Start Certifications
5. Certifications
6. Hypoxic Blackout

**Future Meetings the 3<sup>rd</sup> Thursday of each month via Zoom at 12:00 PM EST: May 18, 2023, June 15, 2023, July 20, 2023, August 17, 2023, September 21, 2023**

#### Adjournment

##### Announcements & Welcome (Mike)

- Mike welcomed our guests.
- Mike asked our first-time guest, George Geanon, if he would like to introduce himself to the Committee. Mr. Geanon stated that he is joining us from Wisconsin Swimming. He currently serves as the LSC Governance Chair.

### April 2023 Agenda

- Motion to approve Agenda: Jack Yetter, Second: Doug Wharam

### March 2023 Minutes

- Motion to approve March 2023 Minutes as edited: Jack Yetter, Second: Starre Haney

### NGB Updates (Nate)

- USA Swimming has hired a new Risk Manager. Her name is Rachel Olson. It is currently uncertain whether she will have an active role with the Operational Risk Committee.

### Hypoxic Blackout Statement (Dan and Doug)

- Dan noted that the Hypoxic Blackout Statement is currently in the Legal Dept for review. It will then be sent to Communications for approval and posting.
- Doug stated that the material for posting to LSC websites has been updated and is ready for dissemination through our LSC OR contacts channels.
- Webinar still in holding pattern.

### Working Group Reports (Mike)

- Meet Marshals (Starre)
  - The committee approved document to be sent to Nate for the next step in dissemination process.
- Concussion Protocol (Starre)
  - The working group has a meeting scheduled for the end of April.
  - Looking at State Concussion laws. USA Swimming has opted not to create an updated summary document within Headquarters.
  - Aware of four states that have enacted changes since the last state law summary was done.
  - LSC Registrars are still logging concussion certification compliance.
  - Coaches need to be made aware that compliance with the laws of one state does not ensure compliance with all states. They will be denied deck entry if they do not possess the required certification for state in which meet is located.
- Communications (Lynne and Jack)
  - Garret created a QR code for the approved list of Coaches Certification organizations. Ready to be issued to LSCs for dissemination to coaches.
  - Working group is creating a “best practices” document for warm-up protocols and procedures. Document will be created from the practices currently in use in the 59 LSCs as well as that recently suggested by World Aquatics.
  - In addition to the above, the working group is in the process of developing additional communication products that address current risk management topics in a form which the LSCs can quickly and easily adapt for use on websites or in newsletters.

- Certifications (Marco)
  - No update. Reports from Headquarters have not resumed

LSC Contacts (Jack)

- Received some additional edits. Will send out the updated list shortly.
- Please continue to forward any changes or updates to Jack.

**Adjournment:** Mike Seip adjourned the April 20, 2023, meeting of the Operational Risk Committee at 12:30 PM.